

# THE WHITCHURCH WATERWAY TRUST

[www.whitchurchwaterway.uk](http://www.whitchurchwaterway.uk)

Company No : 02280683 Charity Commission No : 701050



**MINUTES** of a Committee Meeting held on Wed 15Sep 2021 at The Dodington Lodge, Dodington, Whitchurch, SY13 1EN

## Present:

Helen Brockman	(WWT Secretary)
Ray Hatton	(WWT Trustee / Director)
Paul Radcliffe	(WWT Trustee / Director and Canal Festival Organiser)
Bob Sumner	(WWT Trustee / Director and Grounds Maintenance)
David Torrens	(WWT Trustee / Director and Webmaster and Treasurer)

Ray Hatton chaired the meeting.

- 1) Apologies for Absence  
Chris Chambers, Peggy Mullock, Kevin Hudson
- 2) Matters Arising / Minutes of the Previous Meeting  
The minutes of the previous meeting were approved and signed by the Chair.
- 3) Renegotiation of our Moorings Agreement with CRT  
**PR** was to explore how much CRT would assess the potential income from our long term moorings as when a proposal is received from CRT  
We are still waiting for a proposal from CRT.
- 4) Planters on Path to Long Term Moorings  
**CC** was to deliver a letter asserting WWT's ownership of the land and requesting a response in person and discuss the matter with the neighbour  
Carried forward as CC was not present to report on this.
- 5) Offside Boundary Fence  
Dave Smith was to draft a reminder letter to Waterside Meadow Property Management Company (since so much time has elapsed since we last wrote to them, due to the Coronavirus pandemic), however he did not feel it appropriate in view of feedback received at the volunteer work party. It was felt to be more appropriate to discuss this with our WMPMC representative.
- 6) Broken Litter Bin(s) in Picnic Area  
**BS** will try to replace the broken bin with a spare one we have.
- 7) Bat Box Which Fell Down from Chemistry Bridge  
RH reported that this was back in place now
- 8) Grass and Hedge Cutting On Arm  
Carl had not provided a quote for work to be done on the various areas of the Arm.  
**BS** to ask him again for a written proposal.
- 9) New Panel in Noticeboard by Steps  
**DT** to deal with this when time permits
- 10) Grindley Brook Noticeboard  
The main frame is OK but a new roof is needed and the vegetation needs more cutting back.  
Whitchurch Men in Sheds may be able to do this after they have moved into their new premises in the Watergate Centre, on the basis that WWT pays for materials plus a nominal contribution to their funds.
- 11) New Sign for Boats at the Entrance to the Whitchurch Arm  
RH will see about getting a new sign made to replace the existing large sign in the memorial

garden. It was felt that a sign showing the location of the winding hole by Aldi and the winding hole on the Whitchurch Arm which could be read by boats approaching from either direction would be an improvement.

- 12) Publicise Paid For Ads and Moorings (including our rates) on Noticeboard and Website  
We now have a notice on a noticeboard on the WWT website, the Arm and the noticeboard at Grindley Brook. The latter has already resulted in a mooring enquiry.  
There is also a notice on the Whitchurch Business Group website.
- 13) Confirm Offering a 25% Reduction in Mooring Fees for the Shallow Mooring  
This was agreed.
- 14) Treasurer's Report  
We have come through the pandemic with slightly more funds than we had at the start of it, and are comfortable that we can spend a bit on the Arm and still build up funds to be used for any large future expense.
- 15) Venue for Future Meetings  
The Black Bear no longer has any meeting rooms. The Wheatsheaf is currently closed. The Archibald Worthington may be an option, should The Dodington Lodge not be available.
- 16) Any Other Business
  - a) Resignation  
Dave Smith has resigned as Trustee for personal reasons, with effect from 13Sep2021. He is willing to carry looking after Membership until the end of the year. This leaves us with the minimum number of Trustees (5).  
**DT** to get Dave removed as a signatory for the TSB bank account (and COIF units ?)  
**DT** to send information about payments of membership subscriptions to Dave, as the latter will no longer have access to bank statements  
**DT** to remove Dave Smith's telephone number from the WWT website
  - b) AGM on 22Sep  
**PR** will offer to chair the meeting, if **CC** is unable to come  
**PR** will get the Attendance Record filled in  
**DT** is unable to attend, so will send a Treasurer's Report for **HB** to read out
  - c) Recruiting New Trustees  
**HB** to draft urgent appeals for new Trustees :
    - i) to be put on Facebook Friends of Whitchurch
    - ii) to be put on noticeboards on the Arm and at nearby marinas
    - iii) to be sent to Peggy Mullock
    - iv) to be sent to Whitchurch Town Council
    - v) to be sent to the Whitchurch Business Forum
    - vi) to be emailed to members
- 17) Date(s) of next meeting(s)  
1930 Wed 20Oct2021 at The Dodington Lodge  
1930 Wed 24Nov2021 at The Dodington Lodge  
1930 Wed 12Jan2022 at The Dodington Lodge