

THE WHITCHURCH WATERWAY TRUST

www.whitchurchwaterway.uk

Charity Commission No : 701050



MINUTES of a Committee Meeting held on 11Oct2022 at The Archibald Worthington Club, 2 Castle Hill, Whitchurch SY13 1BQ

Present:

Helen Brockman

(WWT Secretary)

Mark Lacey

(WWT Trustee and Canal Festival Organiser)

Kath Oldham

(WWT Trustee and Membership Secretary)

- 1) Apologies for Absence
David Torrens

The meeting was not quorate, so no decisions could be made.

- 2) Minutes of the Previous Meeting / Matters Arising

The minutes of the previous meeting were approved and signed by the Chair.

- 3) Election of Officers

It is the intention to elect the following officers once a year, following the AGM.

- a) Chair
 - b) Treasurer
 - c) Secretary
 - d) Membership Secretary
 - e) Mooring Bookings
 - f) Bob's team
- 4) Additional roles / responsibilities for discussion are
 - a) Vice Chair
 - b) Operations Manager
 - c) Projects Manager (civil engineer)
 - d) Volunteer Co-ordinator
 - e) Festival Co-ordinator
 - f) Income Generation
 - g) Marketing & Advertising
 - h) Health & Safety

- 5) Recruitment of trustees

- a) Discussions with potential trustees

ML is in discussion with a couple of potential Trustees.

- b) Recruitment for specific roles

The intention is to recruit Trustees for specific roles.

- 6) WTC annual funding to manage vegetation - update GS

It is thought that Whitchurch Town Council will be giving us £1500 pa, but this is yet to be confirmed.

- 7) Country Park

ML has written to Shropshire Council again.

- 8) CRT moorings agreement

Head of Terms of were received from CRT 7Oct2022 offering an agreement for WWT to pay 32% of

actual mooring fees received, with no minimum payment and WWT paying CRT's legal fees of £1,750 plus VAT.

ML will take over dealing with this issue.

HB to inform Kate Weightman of CRT that ML will deal with it from now on.

9) Topics for November meeting

Income generation. Reviewing our membership offer was also mentioned.

10) Any Other Business

- a) **ML** will inform our representatives who are not Trustees that we will only invite them to future meetings on an ad-hoc basis and will no longer automatically send them agendas and minutes.
- b) **ML** will host a Canal Festival wash-up meeting in late Nov / early Dec to involve all those who helped, followed by drinks and nibbles.
- c) The Rotary Club propose to provide a bench to be erected in memory of Peter Wagstaffe, and had thought of siting it near the lift bridge, where one could see both directions of the main line. Peggy Mullock is dealing with it. We need to determine a suitable site and seek CRT permission if it is to go on CRT land.
- d) Bob Sumner and Ray Hatton should be removed as TSB signatories now that they are no longer Trustees.

11) Date(s) of next meeting(s)

1930 Tue 8Nov2022 Archibald Worthington Club

1930 Tue 6Dec2022 Archibald Worthington Club