

THE WHITCHURCH WATERWAY TRUST

www.whitchurchwaterway.uk

Charity Commission No : 701050



MINUTES of a Committee Meeting held on 11Jul2023 at The Wheatsheaf (back room of), 19 Green End, Whitchurch SY13 1AD

Present:

Helen Brockman	(WWT Secretary)
Mark Lacey	(WWT Trustee and Chair)
Giles Sullivan	(WWT Trustee)
Bernise Tasker	(WWT Trustee)
David Torrens	(WWT Trustee and Treasurer)

- 1) Apologies for Absence
Angie Hotchkiss, Kath Oldham, Hilary Seward, Simon Tasker
- 2) Minutes of the Previous Meeting / Matters Arising
The minutes of the previous meeting were approved and signed by the Chair.
- 3) Financial
 - a) Accounts
DT is reworking the accounts to show totals net of what is owed to CRT.
 - b) Online Banking
We have online banking at TSB set up now and so can pay money out online. The online signatories are ML, DT and ST, with HS being a signatory for cheques only.
 - c) Expenses
We will deal with Festival expenses formally, rather than the person who has spent money for the Festival taking what is owed to them from Festival takings.
 - d) Treasurer Handover
- 4) Due to pressure of work, Oct is the earliest that ST could take over as Treasurer. There will be a gradual handover, with ST taking over as Treasurer at the end of the financial year, ie at the end of Dec.
- 5) Festival Update
We have 13 boats booked now and could take a few more. We also have lots of stalls, many of whom are charities. ML has been unable to contact the merry-go-round and steam organ and the Shropshire Boatmen. We still need a star attraction. We have some young musicians who will do a turn, a trip boat booked from Ellesmere and 4 crew for the trip boat (but 1 can't find their Helmsman's Certificate).
- 6) New Signage / Advertising
GS will ask at a Whitchurch council meeting about replacement of the fingerpost signs.
There will be a new map to replace the current one, with some adverts for local businesses. Costs will be just under £1400, but the potential income is £6000, with some repeatng income.
ML will install a new fence beneath Chemistry Bridge.
- 7) Canal Maintenance
It is intended to revamp the Memorial Garden in time.
DT will check whether he has 2 end pieces for a bench.
HB to tell ML whether we received the money from Rotary for the bench to commemorate Peter Wagstaffe.
We have a new volunteer David Stanier, who has a mower.
It was agreed that, as the strimmer is broken, we will buy a new strimmer instead of a mower for now, with WTC giving a grant of £400 towards it.

8) WWT Website

The proposed changes were felt to be sensible. Implementing the changes after the Festival would make sense, to leave the forms for the Festival as they currently are until no longer needed.

a) Governance Documents

It was agreed that we will publish the following on the WWT website :

Accounts

List of Committee Members

Minutes of Committee Meetings

Minutes of AGMs / EGMs

9) Country Park Update

There was apparently a Stage 1 process which we should have done, but hadn't, which is done now. Stage 2 will involve producing a Business Plan. We need to invite all potential partners to a meeting and get their ideas.

10) CRT Moorings Agreement Update

ML has had a few Zoom meetings with CRT and has another tomorrow with someone higher up.

11) Any Other Business

a) AGM

We will only do the standard business at this year's AGM.

12) Date(s) of next meeting(s)

Canal Festival Meeting 1800 Tue 25Jul2023 The Wheatsheaf

Canal Festival Meeting 1800 Tue 29Aug2023 The Wheatsheaf

AGM 1800 Tue 24Oct2023 The Wheatsheaf

Committee Meeting 1900 24Oct2023 The Wheatsheaf